

PARK WEST SCHOOL SCHOOL ADVISORY COUNCIL

MEETING SUMMARY

Date: March 13, 2019

Time: 6:00 P.M.

In Attendance

Students: Grade 7 Rep, Grade 8 Rep,

Parents: Karen Saweczko (chair), Sheetal Ajay, Jeff Rogers

School Staff: Ms. Bennett, Ms. Kerr, Ms. Cavanaugh

Community Members: Glenn Anderson, Janet Lee, Waseema Nazim

School Administration: Mr. Carter, Mr. Melanson

Regrets: Ms. Olsen, Grade 9 Rep

Agenda

1. Call to Order
2. Approval of Meeting Summary for March 13, 2019
3. Reports:
 - a. Principal
 - b. Student Representatives
4. Discussion:
 - a. Final decisions for funding with new SAC budget
 - b. Review of proposed LoA changes suggested by HRCE
 - c. Review of draft SAC bylaws
 - d. Communication with parents re 2019/20 school year
5. Next Meeting: Wednesday June 19, 2019

PARK WEST SCHOOL

SCHOOL ADVISORY COUNCIL

MEETING SUMMARY

1. Call to Order

The Chair opened the meeting at 6:03 P.M.

2. Meeting Summary from Previous SAC Meetings

The Meeting Summary from the March 13, 2019 meeting were distributed previously via email for review and comment. No additional concerns were brought forth and the summary was approved.

Action: Chair to provide Mr. Carter with final minutes for posting to the school website.

3. Reports

a. Principal

- **Publication Provided:** Park West School Report May 15, 2019
- **Publication Provided:** Information re. Staffing Allocation for 2019-2020

Mr. Carter highlighted a number of items from the report:

- There are 55 new primary students registered for 2019/20.
- Administration has been busy preparing for the next school year.
- The garden plots on the school property are in need of maintenance. A request for assistance with this will be published in the next newsletter and SAC members are encouraged to spread the word to parents. Anyone interested in assisting with this should contact Mr. Carter.
- Mr. Nelson will be retiring from his grade 6 position.
- The school's current enrollment is 865 students.
- The Staffing News section was reviewed advising of incremental changes to positions allotted to the school. There are also 33 planned classes for the school based on keeping them all under cap.
- School Advisory Council elections will be announced shortly with two parent positions up for election.
- Some parents setup a Ramadan information display for educational purposes and curious students took advantage of the opportunity to learn more.

PARK WEST SCHOOL

SCHOOL ADVISORY COUNCIL

MEETING SUMMARY

- Questions were asked about 19/20 lunch registration forms. The forms are planned to be sent out on May 27th and are to be returned to the school by May 31st.
- Question was asked about the predicted 33 classrooms for 19/20 as the current school configuration is for 32. This number is based on all classes meeting the cap guidelines and additional analysis will also be required to determine if there will be any split grade classes. It has yet to be determined how the number of classrooms will be accommodated.
- The Information re. Staffing Allocation for 2019-2020 document was distributed for information purposes.

b. Student Representatives

- **Grade 7** – This year in Science and Social Studies students have been participating in a circle discussion activity. They have begun to do a mixer with this where students are intermingled and do not sit with their immediate group of friends. This has been a good opportunity to converse with others and it appears to be a positive experience for all. There are two new students and our students have been welcoming and kind to them. The field trip to Belchers Marsh was good, particularly since the weather was much better than last year.
- **Grade 8** – This year there has been a noted focus on diversity which given the diverse nature of our students is a good thing. A recent presentation on human rights was interesting and encourages conversation on these important topics. The students appreciate the encouragement and support from teachers to participate in activities outside of the classroom. Students recently attended Let's Talk About Science and other STEM activities.
- **Grade 9** – The Representative was not in attendance, but some items specific to the grade 9 cohort were noted.
 - A student was recently awarded the Citizenship Award.
 - Students recently attended a tradeshow where they learned more about specific trades as potential opportunities for consideration for post-secondary education and training. The organizers recognized the PWS students as an exception in how they conducted themselves.

PARK WEST SCHOOL SCHOOL ADVISORY COUNCIL MEETING SUMMARY

4. Discussion

a. Final Decisions on Funding with new SAC Budget

Publication Provided: PWS SAC Grant 2018-2019

To date the total expenditures and commitments are \$5275 with \$558 remaining to be allocated. There was discussion on opportunities where these funds could support the school and the group decided that team sport uniforms would be a good way disburse the remaining funds. The last two commitments will be actioned once the remaining funds are released.

Expenditures and Commitments 2018-2019

Literacy Resources	\$ 1,000.00	Approved
Foutas & Pinnell Kits	\$ 1,200.00	Approved
Sparks Fly Stationary Bikes	\$ 1,400.00	Approved
Mathematics Resources	\$ 1,000.00	Approved
Mathematics Competitions (Jr High registration fees)	\$ 150.00	Approved
Writers Federation of NS "Writers in School" Program	\$ 525.00	Committed
PWS Team Uniforms	\$ 558.00	Committed
Total Expenditures and Commitments	<u>\$ 5,833.00</u>	
Available Budget	<u>\$ 5,833.00</u>	
Remaining	\$ -	

Action: Mr. Melanson to discuss with Mr. Regan and Mr. Piercey which team uniforms would most benefit from this refresh.

b. Review of Proposed LoA Changes Suggested by HRCE

The Chair advised there was some discussion with the HRCE on the change made to voting immediately if there is no consensus. The regular language is to carry the item to the next meeting, but the SAC believes it is more prudent to deal with these issues as opposed to deferring them. The language has been retained as submitted and will progress through the review process.

PARK WEST SCHOOL SCHOOL ADVISORY COUNCIL MEETING SUMMARY

c. Review Draft SAC Bylaws

Publication Provided: PWS SAC Bylaws April 2019

The current draft was reviewed with the goal of approving a final version during the meeting as the deadline for submission to HRCE is May 20th. The group identified some additional edits which were completed during the discussion. The final document was agreed to and electronically sent to the Chair and Principal.

Action: Chair and Principal to submit final SAC Bylaws to the HRCE.

d. Communication with Parents re 2019/20 School Year

This item was not discussed.

Adjourned: 7:08 PM

Next Meeting: June 19, 2019