

PARK WEST SCHOOL SAC MEETING MINUTES

September 24, 2025

Call to order: 6 pm

Attendees:

Rachael Webster (Principal)
Andrew Stone (VP)
Abby Ferguson (VP)
K. Saweczko (Chair)
V. Matoso (Parent)
J. Hartlen-Cote (Parent)
K. Hartlen-Cote (Parent)
S. Agoncillo-Galang (Parent)
D. Pathak (Parent)
B. Landers (staff member)
W. MacDonald (Community)
Grade 7 Student Rep
Grade 8 Student Rep
Grade 9 Student Rep

1. Appointment of new community members

- Jane will stay on SAC and will become a community member
- Wendy would like to be a new community member
- We will find out if the community member from last year will still stay on

2. Selection of new student members

- Our grade 8 and 9 student representatives are returning this year as they were the grade 7 and 8 reps last year.
- We have a new grade 7 rep

3. Selection of new teacher members

- We will put out a call for teacher members (2)

4. Timelines for elections: new parent member

- Email to school community to be sent out on September 25
- Nominations accepted from September 25-October 6
- Voting will then take place from October 14-16
- Announcement of new parent member on October 17

5. Report on new community school

- New school will serve students in grades 7-9
- There have been 3 meetings of the steering committee
- The design of the school has been announced and can be found on p. 12 under capital projects on HRCE, About HRCE, Capital Projects, New Clayton Park-Fairview School along with all other information that has been released so far
- The general outside design is complete but the interior is still under design
- Washrooms will be individual stalls
- There will be accessible washrooms in each of 5 wings
- There will be designated community spaces but no community center designated in the school space

Principal Report

6. School Update

- Down to 867 students – this is a big drop however students continue to register.

7. What's Happened

- Open House – this was a successful way to open the school and led to a very smooth first day for students
- Fire Drill – we will have 6 through the school year
- Lockdown Drill – police assisted
- Hold and Secure – these three drills are routine for each fall
- Communication with the community through alerts
- Pink shirt
- School lunch program – we have the same vendor as last year. Going smoothly so far.
- Reconfiguration of P-2 – routine for PW, had to reshuffle some students due to class cap guidelines
- Rebalancing of some classes – a few students needed to move classes to ensure proper support

8. What's Coming Up

- Orange shirt Day
- PD day: code of conduct, literacy – new 3-6 curriculum
- Picture day: 14, 15 of October
- Terry Fox Run, Walk, Wheel
- LM3, RMW8 results

9. SSP

- Developing our goals at our PD day

10. Other business

- Acknowledgement of support from Janet Steele, area councillor, for pavement of school outdoor area
- She has access to funds that the school may be able to access with a proposal
- Spoke about walking school bus initiative
- Concerns raised about traffic in the morning drop off as well as afternoon pick up. From a school perspective, on school property is is going smoothly although we have requested an enforcement officer to come by during arrival and dismissal times to help with the flow of traffic and illegal parking.

11. Next meeting

- Establish list of SAC members and dates of their terms
- LM3, RMW8 results

Meeting Adjourned: 6:57

Next Meeting: November 19